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Memorandum Date: October 8, 2007
Order Date: October 31, 2007

TO: Board of County Commissioners

DEPARTMENT: Public Works

PRESENTED BY: Ollie Snowden

AGENDA ITEM TITLE: ORDER/IN THE MATTER OF ENTERING INTO A RECIPROCAL FLEXIBLE SERVICE MAINTENANCE AGREEMENT WITH THE OREGON DEPARTMENT OF TRANSPORTATION (ODOT) IN THE NOT-TO-EXCEED AMOUNT OF \$200,000 PER YEAR (REVENUE) AND \$200,000 PER YEAR (EXPENSE) FOR THREE YEARS AND AUTHORIZING THE COUNTY ADMINSTRATOR TO EXECUTE THE AGREEMENT

I. MOTION

Entering into a reciprocal flexible service maintenance agreement with the Oregon Department of Transportation (ODOT) in the not-to-exceed amount of \$200,000 per year (Revenue) and \$200,000 per year (Expense) for three years and authorizing the County Administrator to execute the agreement.

II. AGENDA ITEM SUMMARY

The Board is being asked to authority the County Administrator to sign an agreement with ODOT for reciprocal flexible service maintenance with Lane County Public Works.

III. BACKGROUND/IMPLICATIONS OF ACTION

A. Board Action and Other History

Lane County and ODOT have worked cooperatively in the past sharing maintenance services and equipment. This agreement builds on that long standing relationship. Previous agreements have been for shorter periods of time, smaller dollar amounts and specific services only. In an effort to increase efficiency and allow quicker respond time, all available road maintenance services have been included in the agreement. The dollar amounts and time period have been increased to allow both agencies greater flexibility when providing requested services.

This agreement will provide access to road maintenance services and equipment from each agency. During emergencies including storm events, crucial equipment can be quickly secured as needed from the other

agency. Services and equipment would be provided upon mutually convenient times and locations depending upon the County's and ODOT's availability to provide services.

The Board has authorized the County Administrator to sign other such revenue agreements in the past. This agreement continues a cooperative working relationship between Lane County and ODOT.

B. Policy Issues

The Board has provided direction to County Departments to pursue additional sources of revenue with the adoption of the Strategic Plan.

C. Board Goals

Public Works supports Lane County's Strategic plan to seek revenue development including intergovernmental revenue.

D. Financial and/or Resource Considerations

The uncertainty of future federal funds being directed to Lane County Public Works has necessitated pursuing other available funding sources. Many times ODOT will request that Lane County provide road maintenance services on state roads. ODOT reimburses Lane County for those requests. ODOT can utilize county maintenance resources completing necessary services quickly and more efficiently. It is an excellent use of resources from both agencies. The sharing of specialized equipment also eliminates duplication by each agency and can provide better utilization of the equipment.

E. Analysis

Signing the agreement will increase efficiency between ODOT and Lane County Public Works. Currently Public Works is working with ODOT to chip seal approximately 40 miles of state roads in the summer of 2008. The agreement will allow reimbursement for county services in a timely matter.

F. Alternative Options

1. Authorize the County Administrator to sign the reciprocal flexible service maintenance agreement with ODOT for in the not-to-exceed amount of \$200,000 per year (revenue) and \$200,000 per year (expense) for three years.
2. Not authorize the County Administrator to sign the reciprocal flexible service maintenance agreement with ODOT.

V. TIMING/IMPLEMENTATION

Action today will allow the County Administrator to sign the agreement with ODOT for the reciprocal flexible service maintenance.

VI. RECOMMENDATION

Public Works recommends that the Board authorize the County Administrator to sign the agreement with ODOT.

VII. FOLLOW-UP

Once ODOT has provided Lane County with the agreement, it will be processed for the County Administrator's signature.

VII. ATTACHMENTS – N/A

IN THE BOARD OF COUNTY COMMISSIONERS
OF LANE COUNTY, OREGON

) IN THE MATTER OF ENTERING
) INTO A RECIPROCAL FLEXIBLE
) SERVICE MAINTENANCE
) AGREEMENT WITH THE OREGON
) DEPARTMENT OF
) TRANSPORTATION (ODOT) IN THE
) NOT-TO-EXCEED AMOUNT OF
) \$200,000 PER YEAR (REVENUE)
) \$200,000 PER YEAR (EXPENSE) FOR
) THREE YEARS AND AUTHORIZING
) THE COUNTY ADMINISTRATOR
) TO SIGN THE AGREEMENT

WHEREAS, the Board of County Commissioners has provided direction to County Departments to pursue additional sources of revenue with the adoption of the Strategic Plan; and

WHEREAS, the Oregon Department of Transportation (ODOT) and Lane County Public Works have worked cooperatively in the past sharing maintenance services and equipment; and

WHEREAS, the agreement will provide quick access to road maintenance services and equipment from each agency during emergencies including storm events; and also allow for requested services to be completed quickly and efficiency; now therefore

IT IS HEREBY ORDERED the County Administrator be authorized to sign an agreement with ODOT in the not-to-exceed amount of \$200,000 per year (revenue) and \$200,000 per year (expense) for three years.

DATED this _____ day of October, 2007.

APPROVED AS TO FORM

Date 10-12-07 lane county


OFFICE OF LEGAL COUNSEL

Chair, Lane County Board of Commissioners